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# CHRIST OPEN COURSE WARE- POLICY & PROCEDURE



# Christ Open Course Ware

## Christ Opencourseware

Through Christ Opencourseware, Christ College (Autonomous), is a part of the global Open Course Ware movement.

[View Courses](#)



<http://christcollegevoc.com>

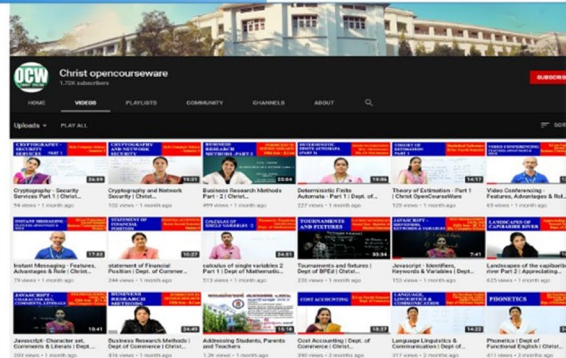
12 Online courses  
Explore a variety of fresh topics

12 Online courses  
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12 Online courses  
Explore a variety of fresh topics

Online  
Education  
portal

Open & Available  
to Self-Learners



**CHRIST COLLEGE**  
(AUTONOMOUS) IRINJALAKUDA - KERALA



For any details contact: [iqacchristijk@gmail.com](mailto:iqacchristijk@gmail.com)

An IQAC, Christ College initiative

GUIDELINES

# CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

## Christ OpenCourseWare (<http://christopencourseware.com>)

Christ OpenCourseWare (COCW) is the educational web portal of Christ College. Through Christ OpenCourseWare, Christ College (Autonomous), is a part of the global OpenCourseWare movement. We believe in providing free education to all sections of society. Most of the courses are targeted to Undergraduate and Postgraduate students of the University of Calicut. Christ OpenCourseWare provides public access to university-level education to enrolled students as well as to self-learners. The portal works under the Creative Commons International License 4.0. Curriculum-based course contents can be deployed in this portal for free distribution to the student community. Christ College invites teachers (instructors) to donate course contents to Christ OpenCourseWare.

## Guidelines

1. Curriculum-based course contents covering diverse disciplines such as arts and science under UG or PG degree programme.
2. The instructor should complete at least 9 hours (minimum) of the syllabus on the course
3. 'Course content' should be part of the approved curriculum being transacted in College/University.
4. The OpenCourseWare course content should be based on 'Four quadrant approach': The four Quadrant approach means an e-learning system that has the following components:
5. Quadrant-I is e-Tutorial; which shall contain: Video and Audio Content in an organized form, Animation, Simulations, video demonstrations, Virtual Labs, etc, (Recorded in suitable quality). Minimum three video tutorials should be there; and they should cover the contents of the entire unit. The video footage should have the logo of Christ college.
6. Quadrant-II Self-instructional handouts (notes) for students in the specified format. (The handouts should include materials for the unit)
7. Quadrant-III At least fifteen multiple-choice questions; with proper feedback for each question.
8. Quadrant-IV Discussion forum to interact with self-learners. Teachers should interact with students through email; at least once in a week.
9. The course content should be approved by COCW advisory council. The COCW Advisory Council shall mean a group of academicians examining the course proposals and approving them.

# CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

10. Composition of COCW Advisory council should be as follows a) Principal b) Vice-Principal c) Dean d) IQAC Coordinator, e) COCW coordinator and f) Head of the Department/Course Coordinator (of the department of the teacher)
11. After getting the approval from COCW Advisory Council the course contents will be uploaded to Christ OpenCourseWare.
12. Once the courses are uploaded to COCW the Instructor/Teacher will be eligible for a certificate of appreciation citing "E-Content development"
13. Teacher/Instructor who uploads contents of more than 36 hours of the syllabus (four units of 9 hours; may be of different programs) will be eligible for a certificate of appreciation citing "Champion of E-content development" and a plaque (trophy) with Christ college logo and COCW logo.
14. The uploaded course content will be a property of Christ College (Autonomous), Irinjalakuda.

## **'COCW Advisory Council members (2020-21)**

1. Rev. Dr. Jolly Andrews (Principal)
2. Dr. Shaju K Y (Vice Principal)
3. Dr. Tessy Paul (Dean, Faculty of Science)
4. HOD of Respective department
5. Dr. Robinson P Ponminiessary (IQAC Coordinator)
6. Dr. Josheena Jose (COCW Coordinator)

## FEEDBACK

Christ College staff and students may provide feedback about this document by emailing [iqac@christcollegeijk.edu.in](mailto:iqac@christcollegeijk.edu.in)

## APPROVAL AND REVIEW DETAILS

Approval and Review	Details
Approval Authority	Governing council
Administrator	Principal
Approved on	11 <sup>th</sup> December 2020
Reviewed on	29 <sup>th</sup> April 2023
Next Review Date	29 <sup>th</sup> April 2025

